

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



Civil Service Commission

Male', Maldives

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މާލެ، ދިވެހިރާއްޖެ



Reference Number: 188-HRS-IUL/2024/91

Date: 16<sup>th</sup> October 2024

## Terms of Reference

### Position

Director, Information Systems

### Duration

Full Time.

### Background

The Civil Service Commission of Maldives seeks a dynamic, self-driven, well-organized, and passionate individual (Maldivian or Foreigner) to join the information systems team. The appointed staff member will collaborate with the software development team to improve the information systems within the Civil Service Commission.

### Reporting Relationships

He / She will report directly to the Director General of Information and Communication Technology, or a person assigned by the Director General of Information and Communication Technology.

### Qualification

- Masters Degree in Information Technology or Software Engineering or Computer Programming or Web and Application Development or Information Systems Management or in the field of Computer Science And at least 1 years of experience in the relevant field.
- Or a Bachelor's Degree in Information Technology or Software Engineering or Computer Programming or Web and Application Development or Information Systems Management or in the field of Computer Science And at least 2 years of experience in the relevant field.

### Technical Experience

- Proficiency in Microsoft Visual Studio for web development projects.
- Extensive experience in developing Microsoft ASP.NET MVC web applications.

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- Strong command of HTML, CSS, JavaScript, Bootstrap, and JQuery for front-end development.
- Expertise in C# and LINQ for backend development, including handling complex business logic.
- Experience with Structured Query Language (SQL) for efficient data management.

### Scope of Work

- This position will require a thorough exploration of Microsoft Visual Studio intricacies and a deep dive into the development of Microsoft ASP.NET MVC web applications. As a vital part of our team, you'll be tasked with harnessing your expertise in HTML, CSS, Javascript, Bootstrap, and JQuery to meticulously craft visually stunning and highly responsive user interfaces. Your responsibilities will extend to employing your proficiency in C# and LINQ to construct a robust backend infrastructure capable of managing complex business logic and data manipulation tasks seamlessly. Furthermore, your mastery of Structured Query Language (SQL) will be indispensable in ensuring efficient data management within our applications.

### Selection Criteria

Criteria	Points
Minimum Qualification and Experience Required	30%
Additional Qualification	5%
Additional Experience	5%
Practical Exam	15%
Interview (with presentation)	45%

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### Contents of Job Application

The job application should comprise the following documents and late submission of any of the documents will not be accepted:

- Application form
- Copy of identification card,
- Copies of accredited academic certificates and transcripts,
- CV,
- Portfolio of work completed,
- Copies of reference letters by previous employers (Please refer advertisement),

### Further information

For more information please contact (+960) 7598991 and (+960) 3307357 or email to [employment@csc.gov.mv](mailto:employment@csc.gov.mv)

**In the context, Civil Service Commission invites interested candidates to send application, along with relevant documents to:**

Civil Service Commission, Majeedhee Magu, Male', 20040, Republic of Maldives.  
Or email to [employment@csc.gov.mv](mailto:employment@csc.gov.mv)

### Deadline

- 29<sup>th</sup> October 2024 (Tuesday) before 23:59:59 Hrs



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